

The Roberts County Commissioners met in regular session with Don Carlson, Dennis Jensen and Faye Johnston present. Larry Goette and Tim Zempel absent. Chairman Jensen presiding.

The Pledge of Allegiance was recited.

Motion by Carlson, seconded by Johnston to approve the agenda as presented and the May 28, 2019 minutes. Motion carried.

PUBLIC COMMENT

Jensen called for public comment. Jensen had visited with Suzanne Starr-Unified Justice System Rural Attorney Program and she has agreed to set up a time to visit with Commissioners on Wednesday, June 12.

DRAINAGE COMPLAINT

Kelli Anderson, Shirley Horton and Robert Horton met with Commissioners and filed a drainage complaint against landowner in Section 26-Goodwill Township. After discussion it was decided Commissioners will look over the drainage issue and will contact the owner.

STATES ATTORNEY

Kay Nikolas met with Commissioners and discussed equalization appeal that went to Circuit Court.

Nikolas submitted police reports regarding a bar in the county to make Commissioners aware being Malt Beverage license renewals hearing is being held today.

MALT BEVERAGE LICENSE RENEWALS

Motion by Carlson, seconded by Johnston to approve the following Malt Beverage Licenses: Buck's, Dakota Connection, Dakota Crossing, Hartford Beach, Lake Traverse Resort, Schmidt's Landing, Shady Beach, Sodak Shores, Valley View Country Club, The Wharf and With the Wind Winery for July 1, 2019 thru June 30, 2020 and hold off on Cheetah's Peanut Bar until next week. Motion carried.

TREASURER

Mark Moen met with Commissioners to discuss closing the Treasurer Office on Monday, June 17 from 10-3:30 so all staff can attend training in Watertown on the new Motor Vehicle System. Motion by Carlson, seconded by Johnston to close office for that period of time. Motion carried.

SHERIFF

Barry Hillestad met with Commissioners and discussed total inmates 65.

Hillestad discussed repairing a vehicle that is broke down.

Hillestad discussed fire arm certification for deputies and seal coating the parking lot at the jail.

Motion by Johnston, seconded by Carlson to pay necessary expenses for 2 female staff members to attend training at Minnehaha County Sheriff's Office June 17 - June 21.

Motion carried.

HIGHWAY

Pat Stickland met with Commissioners and discussed road projects.

Johnston discussed a culvert in county right of way on 8th Avenue East. Stickland will check on it.

Stickland discussed gravel situation. After discussion, motion by Johnston, seconded by Carlson to purchase an additional 20,000 ton of gravel off of Day County bid in Sica Hollow pit. Motion carried.

REGISTER OF DEEDS

Jay Tasa met with Commissioners and submitted May fees in the amount of \$10,601.

Tasa submitted 3 proposals for copier lease. After discussion, motion by Carlson, seconded by Johnston to approve Tasa to move forward with new lease from company that will best suit the office. Motion carried.

Tasa provided information on plat hangers/envelopes from US Records Midwest for an estimated cost of \$4,500 paid for out of M&P Relief Funds. After discussion, motion by Carlson, seconded by Johnston to approve purchase. Motion carried.

Tasa discussed State of South Dakota approved VitalCheck credit card system is available which would allow Register of Deeds Office to process vital records over the phone with county retaining \$5.00 per application. Motion by Carlson, seconded by Johnston to approve installing into the office at no cost to the county.

DIRECTOR OF EQUALIZATION

Shari Gamber met with Commissioners and discussed appeal that was filed with Office of Hearing Examiners (OHE) in Pierre. After discussion, motion by Carlson, seconded by Johnston to pay necessary expenses for Gamber and Kay Nikolas to appear at OHE meeting in Pierre on July 10, 2019. Motion carried.

Motion by Carlson, seconded by Johnston to approve purchase order from McCleod's-Mitchell for property cards for Director of Equalization Office in the amount of \$535.00. Motion carried.

Gamber discussed a Sales Ratio Workshop in Brookings in the afternoon on June 17 in Brookings that she and Lisa Skog are planning on attending. Motion by Carlson, seconded by Johnston to pay necessary expenses for the workshop. Motion carried.

Gamber discussed her longevity pay did not transfer over when she started her position as Director of Equalization. After looking into it, an administrative error was made and Gamber will be given the proper increase retroactive to her starting date.

RESOLUTION

Motion by Carlson, seconded by Johnston to adopt the following resolution-motion carried:

RESOLUTION 2019-25

Landfill Restricted Funds

WHEREAS, the County Treasurer maintains the financial funds of Roberts County; and WHEREAS, Debbie Wooley-Roberts County Treasurer is retiring as of May 31, 2019 before her term ends on December 31, 2020;

WHEREAS, a new person will start to fulfill the term as Roberts County Treasurer term on June 3, 2019;

NOW, THEREFORE, BE IT RESOLVED, that Roberts County Treasurer Mark Moen will sign a new signature card at Dacotah Bank for the Roberts County Landfill Restricted Cash. Dated this 4th day of June, 2019 at Sisseton, South Dakota.

ATTEST: Dawn Sattler-Roberts County Auditor Dennis Jensen-Commissioner Chairman

CLAIMS

Motion by Johnston, seconded by Carlson to pay the following claims-motion carried:
JUDICIAL-Jury Fees/Larry Aker 29.32 Orvella Bird 10.84 Jennifer Bissonette 10.84 Lavern Blackthunder 15.88 Kaylin Braun 60.40 Lisa Braun 142.00 Kay Bursheim 15.88 Jessica Carrington 10.84 Ember Dady 12.52 David Denekamp 35.20 Nicole Dumarce 15.88 Mark Fischer 20.92 Desiree Foltz 142.00 Brenda Foster 61.76 Thomas German 24.28 Darwin Greeley 11.68 Phyliss Gunderson 123.52 Brandi Haubris 33.52 Barb Heminger 10.84 Gene Heminger 15.88 Gwendolyn Hill 11.68 Mary Hill 10.84 Kathy Jurgens 39.40 Connie Knecht 10.84 Tahna Knutson 101.68 Joanne Meland 10.00 John Meyen 143.68 Dori Minder 30.16 Steve Minder 43.60 Shelby Neilan 15.04 Lavae Nieland 113.44 Whitney Nelson 16.72 Megan Nieland 111.76 Donna Peterson 11.68 Lynette Pew 47.80 Michael Poitra 26.80 David Reil 39.40 Larae Richter 13.36 Steven Schlitz 143.68 Annette Schmaus 101.68 Frederick Strasser 150.40 Michael Swenson 52.00 Rebecca Theisen 20.50 William Torness 10.84 Colin Tritz 31.00 Charles Vanderputte 142.00 Stacey Vansambeek 43.60 Colette Weatherstone 111.76 Total 2409.34. HWY & BRIDGE-Supplies/Vig Lumber 2697.93 Serocki Excavating 2074.17 Total 4772.10; LANDFILL-Supplies/Vig Lumber 2383.85 Total 2383.85; DEL TAX PMT-Fees/RCT 2010.45 Total 2010.45; SALES TAX-Fees/SD Dept of Revenue 268.32 Total 268.32. Grand Total 9434.72. JAIL-Supplies/CBM 2019.62 Total 2019.62; SHERIFF AGENCY FUND-Fees/Codington Co 1000.00 SD Secretary of State 28.00 Total 1028.00. Grand Total 3047.62. PRINCIPAL/DEBT SERV-Fees/RCNB 10186.00 Total 10186.00. Grand Total 10186.00. GENERAL FUND-Drawdown/Employee 275.00 Total 275.00; JUDICIAL-Legal/SDACC 2319.00 Witness Fees/Dustin Zephier 20.00 Total 2339.00; AUDITOR-Supplies/Dakota Mailing 226.06 Travel/Days Inn 57.00 Maintenance/Ultra 575.00 Total 858.06; TREASURER-Travel/Days Inn 57.00 Supplies/Ultra 288.00 Total 345.00; PUBLIC DEFENDER-Prof Services/Frohling Law 753.75 Total 753.75; GOV BUILDING-Repairs/Radiator Works 58.56 Total 58.56; REG OF DEEDS-Travel/Sue Anderson 27.00 Days Inn 114.00 Jay Tasa 27.00 Total 168.00; SHERIFF- Maintenance/Milbank Ford 158.51 Sam Swanson 177.22 Supplies/Ultra 80.00 Utilities/ Verizon 160.06 Total 575.79; JAIL-Travel/Deb Foltz 272.25 Lindsay Zastoupil 68.00 Utilities/Dakota Waste 175.00 Supplies/CBM 2831.55 Cole Papers 353.80 Galls 121.02 Nartex 97.50 Total 3919.12; MENTALLY ILL-Fees/Horn Law 213.00 Total 213.00; COUNTY FAIR-Insurance/Team Insurance 1905.00 Total 1905.00; HWY & BRIDGE-Rent/A-Ox Welding 95.65 Prof Fees/Central Sales 90.00 Utilities/Otter Tail 205.95 Dakota Waste 75.00 Sisseton City 170.40 Traverse Electric 52.15 Venture 214.60 Verizon 57.60 Repairs/Auto Value 1005.46 Clark Engineering 1922.05 Diesel Machinery 859.17 Equipment Blades 2000.00 First Call 211.75 John Deere Financial 67.68 Pro Ag 42.99 Rockmount Research 475.73 SD Dept of Transportation 3008.58 Thelin Auto 551.79 Transource Equipment

181.10 Supplies/ Ameripride 53.61 Auto Value 7.14 Dollar General 21.30 First Call 115.81
Krause Construction 399.00 Newman Signs 498.01 Stillson Service 94.62 Twin Valley Tire
199.15 Vig Lumber 15701.69 RDO 42.95 Total 28420.93; M&P FUND ROD-Supplies/Microfilm
Imaging 50.00 Total 50.00; LANDFILL-Maintenance/Trash Flow 446.40 Utilities/BDM 35.00
Supplies/Ace 32.00 Auto Value 131.92 First Call 54.48 Keller Repair 75.00 Tri State
Building 27.56 Twin Valley Tire 47.75 Total 850.11; SHERIFF AGENCY FUND-Fees/Codington Co
500.00 Total 500.00; HEALTH INSURANCE-Reimbursement/Employees 3199.85 Total 3199.85.
Grand Total 44431.17.

PAYROLL-Commissioners 6938.27 Auditor 10987.22 Treasurers 13116.01 Sts Attorney 13777.55
Gov Building 3594.61 Dir of Equal 11318.76 Reg of Deeds 7676.07 Veteran Service 2722.63
Sheriff 34796.83 Jail 64017.21 Dispatchers 28662.71 WIC 3701.55 Extension 3556.76 Weed
505.19 Road & Bridge 28110.77 911 Telephone 9392.83 Emerg Management 901.20 24/7 3034.69
Landfill 9566.43 New Hire - Kiara Cardwell Jail 14.26 Gavin Harper Jail 14.26 Erick
Hedstrom Jail 14.26 Nikki Crawford Jail 14.26 Amber Boyd Jail 14.26 Morgan Johnson States
Attorney 12.60 Longevity - Shari Gamber 12yr 18.29 to 18.54 Sue Anderson 3 yr 13.76 to
13.92 Mark Mattson 3yr 14.70 to 14.92 Keifer Lesnar 18.21 to 18.46.

ADJOURN

Motion by Carlson, seconded by Johnston to adjourn until June 11, 2019. Motion
carried. Adjourned at 1:16.