

The Roberts County Commissioners met in regular session with Don Carlson, Dennis Jensen, Faye Johnston, Tim Zempel and Tom Vergeldt present. Chairman Jensen presiding.

The Pledge of Allegiance was recited.

Motion by Johnston, seconded by Vergeldt to approve the agenda as presented and the December 29, 2020 minutes. Motion carried.

PUBLIC COMMENT

Jensen called for public comment. Angela Beacom Veterans Service Officer notified the Commissioners that she would be attending the State of the State address on January 12th in Pierre. A local veteran will be recognized.

2021 REORGANIZATION

The Commissioners reorganized for 2021 as follows: Motion by Carlson, seconded by Zempel to nominate Dennis Jensen as Chairman-motion by Vergeldt, seconded by Johnston for nominations to cease-motion carried unanimously; motion by Carlson, seconded by Vergeldt to nominate Tim Zempel as Vice Chairman-motion by Vergeldt, seconded by Johnston for nominations to cease-motion carried unanimously; motion by Carlson, seconded by Vergeldt to adopt the following-set official newspapers and chattel mortgage sales: Sisseton Courier, Rosholt Review and Wilmot Enterprise; chattel Mortgage Sales: Courthouse steps or rotunda; Zempel-Commissioner member to the Weed Board; Jensen-Commissioner member to the Extension Board/Extension and weed board members will be paid \$25.00 per half day and \$50.00 per whole day meetings in the county and no meal allowance. Any out of county meetings for any Weed Board members will be paid \$25.00 per half day meeting and \$50.00 per whole day meeting for and mileage allowance @.42; Vergeldt-GROW SD; Carlson and Jensen-First Planning District; Johnston & Carlson-oversee landfill operations; Jensen-Glacial Lakes Board & Red River Basin; Carlson-legislative liaison member; Carlson & Zempel-911 Board/Law Enforcement Committee; Johnston-Community Transit Board; Election workers \$13.00 per hour; burial rates \$3,600 (no additional costs) plus up to \$500.00 for opening & closing (billed by grave digger); Planning and Zoning-County Commissioners/Planning and Zoning meetings will be held on the third Tuesday of each month/Commissioners and the Director of Equalization will not charge if the meetings are held on the days when the Commissioners are in session; Commissioner salary \$850 per month with the Chairman receiving \$900 per month plus mileage @ .42 per mile.

STATES ATTORNEY

Dylan Kirchmeier, State Attorney and Kay Nikolas met with the Commissioners.

Tim Zempel, Dennis Jensen and Tom Vergeldt were sworn in as Roberts County Commissioners.

Motion by Zempel, seconded by Johnston to contract services with Kay Nikolas at \$25.00 per hour with no benefits to help State's Attorney office when needed. All voted aye, motion carried.

Kirchmeier and Nikolas advised on the dissolution of TIF District #2. No decision was made.

LANDFILL

Randy Deutsch presented end of the year financials as well as the Accounts Receivables for December 2020.

HIGHWAY

Pat Stickland discussed the end of the year revenue and expenses for the highway dept.

FUEL QUOTES

Fuel quotes were submitted as follows: VIG LUMBER-Landfill #1 diesel 2.04, New Effington shop #1 diesel 2.04, Sisseton shop ethanol 2.09, Summit shop #1 diesel 2.04; CHS-Landfill #1 diesel 2.04, New Effington shop #1 diesel 2.04, Sisseton shop ethanol 2.09, Summit shop #1 diesel 2.04. With the quotes being exactly the same a coin was flipped. Motion by Zempel, seconded by Vergeldt to accept quotes of CHS. Motion carried.

RESOLUTION

Motion by Carlson, seconded by Zempel to adopt the following resolution-motion carried:

RESOLUTION 2021-01

We, the Board of Roberts County Commissioners, in accordance with SDCL 4-5-8 do hereby authorize Mark Moen, Roberts County Treasurer, in invest County funds to gain maximum interest.

Dated at Sisseton, South Dakota this 5th day of January, 2021.

ATTEST: Dawn Sattler-Auditor

Dennis Jensen-Commissioner Chairman

RESOLUTION 2021-02
ESTABLISH FEE SCHEDULE

Motion by Vergeldt, seconded by Johnston to adopt the following resolution-motion carried:

WHEREAS, the Roberts County Commissioners set fees for certain Zoning fees, THEREFORE, BE IT RESOLVED that the Roberts County Commission duly authorizes the fees for the following:

- Variance - \$500.00
 - \$100 - non-refundable deposit \$400 - payable when approved
- Conditional Use - \$300.00
 - \$100 - non-refundable deposit \$200 - payable when approved
- Rezoning - \$500.00
- Plat fee - \$50.00
- Special Zoning Hearings - \$400.00

Dated at Sisseton, South Dakota this 5th day of January, 2021.

ATTEST: Dawn Sattler-Roberts County Auditor Dennis Jensen, Chairman

Motion by Carlson, seconded by Zempel to adopt the following resolution:

RESOLUTION 2021-03
ESTABLISH BUILDING PERMIT FEES

WHEREAS, the Roberts County Commissioners set fees for new construction of real property, and

WHEREAS, on October 31, 2017 the Roberts County Commission adopted a resolution for fees for Building Permits, and

THEREFORE, BE IT RESOLVED that the Roberts County Commission duly authorizes the fees for Building Permits as follows:

- | | |
|------------------------|--|
| \$0 to \$4,999 | \$25.00 |
| \$ 5,000 to \$50,000 | \$25.00 plus graduated scale |
| \$50,001 to \$100,000 | \$50.00 plus \$5.00 per \$1,000 of value over \$50,000 |
| \$100,001 to \$500,000 | \$350.00 plus \$2.00 per \$1,000 of value over \$100,000 |
| Over \$500,000 | \$1,150 plus \$1.00 per \$1,000 of value over \$500,000 |

Dated at Sisseton, South Dakota this 5th day of January, 2021.

ATTEST: Dawn Sattler-Auditor Dennis Jensen-Commissioner Chairman

Motion by Johnston, seconded by Vegeldt to adopt the following resolution:

RESOLUTION 2021-04
ESTABLISH FEE SCHEDULE

WHEREAS, the Roberts County Commissioners set copy fees for the Director of Equalization office,

THEREFORE, BE IT RESOLVED that the Roberts County Commission duly authorizes the copy fees as follows:

- 1-10 copies - \$1.00 per page
- 11-50 copies - \$.50 per page
- 51-100 copies - \$.25 per page
- 101 and above - \$.15 per page

Dated at Sisseton, South Dakota this 5th day of January, 2021.

ATTEST: Dawn Sattler-Auditor Dennis Jensen-Commissioner Chairman

FIRST DISTRICT

Motion by Carlson, seconded by Vergeldt to authorize Chairman Jensen to sign letter of agreement with First District for 911 assistance. All voted aye, motion carried.

SHERIFF

Tyler Appel-Sheriff and Barry Hillestad met with the Commissioners. Appel discussed total inmates of 49 and the approval of the Live Scan Contract (finger print machine). After discussion, motion by Carlson, seconded by Zempel to sign the maintenance contract with Live Scan for \$5,459.00. All voted aye, motion carried.

Appel mentioned that they are still waiting for the insurance adjuster and accident report regarding the damage to a sheriff vehicle.

Brody Farmer has been hired as a deputy sheriff starting January 4, 2021.

WAGE SCALE/ANNUAL SALARIES

Motion by Carlson, seconded by Vergeldt to approve the 2021 Wage Scale (on file at the Auditor's Office) and Annual Salaries (attached). All voted aye, motion carried.

OTHER

The Veteran Service report for December was submitted.

The Register of Deeds fees for December were submitted in the amount of \$17,138.50.

AMENDMENT TO DECEMBER 29, 2020 MINUTES

CASH TRANSFERS

Motion by Zempel, seconded by Carlson to transfer \$62,500 from General Fund to the following: \$50,000 to 911 Cash/\$7,500 to Emergency Management Cash/\$5,000 to 24/7 Statewide Cash. Motion carried. Correct amount to transfer \$68,000 from General Fund to the following: \$53,000 to 911 cash/\$10,000 to Emergency Management Cash/\$5,000 to 24/7 Statewide Cash.

OTHER

The Veteran Service report for December was submitted.

The Register of Deeds fees for December were submitted in the amount of \$17,138.50.

CLAIMS

Motion by Carlson, seconded by Vergeldt to pay the following claims-motion carried: COMMISSIONER-Publishing/Rosholt Review 390.72, Other/SD Assoc of Co Commissioner 2472.00, SD Assoc of Co Officials 1235.43, Workers Comp/SDML Workers Comp 403.40, Total 4501.55; JUDICIAL-Law Library/Thomson Reuters 454.68, Total 454.68; AUDITOR-Supplies & Materials/Rosholt Review 33.93, Workers Comp/SDML Workers Comp 242.01, Repairs & Maint/Ultra 295.00, Webmail/Executive Mgmt 35.50, Total 606.44; TREASURER-Publishing/Rosholt Review 437.40, Workers Comp/SDML Workers Comp 242.01, Repairs & Maint/Ultra 295.00, Total 974.41; STATES ATTY-Other/SD States Atty Ass'n 894.00, Workers Comp/SDML Workers Comp 161.36, Health Ins Reimb/Kay Nikolas 1509.54, Total 2564.90, PUBLIC DEFENDER-Prof Serv/Doody Law 9000.00, Total 9000.00; COURT APPT ATTY-Prof Services/Cameron Law 649.90, Delaney Nielsen & Sannes 383.15, Mitch Vilhauer 2045.64, Total 3078.69; GOV BLDG-Supplies & Materials/Aramark 37.36, Workers Comp/SDML Workers Comp 1149.50, Repairs & Maint/Thompson Mechanical 333.54, Other/First Savings Bank 35.30, Total 1555.70; DIR OF EQUAL-Supplies & Materials/Marshall & Swift 1399.95, Workers Comp/SDML Workers Comp 2080.10, Repairs & Maintenance/Ultra 295.00, Total 3775.05; REG OF DEEDS-Workers Comp/SDML Workers Comp 161.36, Total 161.36; VETERAN SERVICE-Workers Comp/SDML Workers Comp 80.68, Total 80.68; SHERIFF-Supplies & Materials/Galls 13.75, Mid-States Organized Crime Info 100.00, Ultra 55.00, Workers Comp/SDML Workers Comp 3485.90, Auto/Furn/Equip/ Twin Valley Tire 701.28, Beck Motors 32409.00, Guardian Fleet Safety 9490.59, Repairs & Maint/Ultra 180.00, Utilities/Verizon 160.12, Total 46595.64; JAIL-Repairs & Maint/Ace Hdwr 198.51, Doug Hamm Plumbing 171.36, Tri State Bldg 154.61, Supplies/Care of Prisoner/Aramark 40.86, Cole Papers 1741.28, Grant-Roberts Ambulance 600.00, Summit Food Serv 3050.50, Ultra 80.00, Workers Comp/SDML Workers Comp 17060.79, Total 23097.91; DISPATCHERS-Workers Comp/SDML Workers Comp 645.44, Total 645.44; JUV DETEN-Workers Comp/SDML Workers Comp 1394.36, Total 1394.36; NURSE-Workers Comp/SDML Workers Comp 80.68, Total 80.68; WIC-Workers Comp/SDML Workers Comp 80.68, Total 80.68; MENTALLY ILL-Services/Delaney Nielsen & Sanes 150.00, Linc Co Treas 71.00, Total 221.00; EXTENSION-Supplies & Materials/Aramark 197.28, Workers Comp/SDML Workers Comp 80.68, Total 277.96; WEED-Supplies & Materials/SD Assoc of Co Weed 50.00, Workers Comp/SDML Workers Comp 784.10, Total 834.10; HWY & BRIDGE-Workers Comp/SDML Workers Comp 19530.93, Total 19530.93; 911 Tele-Workers Comp/SDML Workers Comp 242.04, Total 242.04; EMERGENCY MGMT-Workers Comp/SDML Workers Comp 80.68, POD Exp/J Paul Consulting 1500.00, Total 1580.68; LANDFILL-Supplies/Auto Value 113.93, CHS 1735.68, First Call Auto 372.78, Utilities/BDM Rural Water 41.70, Workers Comp/SDML Workers Comp 7122.30, Total 9386.39; TAX PAYMENT-200.00, Total 200.00; PAYROLL-Commissioners 7061.96, Auditor 12878.14, Treasurer 14436.48, States Atty 24878.88, Gov Bldg 4443.49, Dir of Equalization 15128.12, Reg of Deeds 8987.35, Veteran Services 3553.55, Sheriff 30332.53, Jail 90012.36, Dispatchers 39687.18, Juv Detention 7684.15, Nurse 4056.05, WIC 4464.27, Extension 4322.98, Weed 818.33, Road & Bridge 35517.07, 911 Telephone 9428.30, Emergency Mgmt 2072.70, 24/7 4272.24, Landfill 15839.82, Total 339875.95. Grand Total 470,797.22
Longevity Raises: Lindsay Zastoupil 3 year 14.95-15.51, Levi Skogen 6 mo. 14.51-15.01, Kaitlyn Farmen 6 mo. 14.26-14.76. New Hire: Nikki Crawford Jail 15.26, Dillon Solberg Jail 14.51, Lynae Smith Jail 14.51, Tyler Appel Sheriff 24.77.

ADJOURN

Motion by Carlson, seconded by Johnston to adjourn until Tuesday, January 12, 2021. Motion carried. Adjourned at 11:15.

