

The Roberts County Commissioners met at 9:00 am in regular session with Dennis Jensen, Faye Johnston, Tim Zempel, Tom Vergeldt present. Don Carlson absent. Chairman Jensen presiding. Jason Deutsch-Sisseton Courier livestream.

The Pledge of Allegiance was recited.

Motion by Vergeldt, seconded by Zempel to approve the agenda as presented and the August 9, 2022 minutes. All voted aye, motion carried.

PUBLIC COMMENT

Jensen called for public comment. Jensen mentioned the State Bridge Dedication (PVT Otto) on SD HWY 106 near Claire City at 11 am on Saturday, August 20.

STATES ATTORNEY

Dylan Kirchmeier-States Attorney met with the Commissioners and discussed updating/making the plaques current for the retired, residing and deceased judges in the courtroom. Kirchmeier also discussed needing more storage space.

RESOLUTIONS

Motion by Johnston, seconded by Vergeldt to approve the following resolution, motion carried.

RESOLUTION 2022-37
Sheriff Bank Accounts

WHEREAS, the Sheriff collects fees from several sources and deposits funds into the Sheriff Trust Account; and

WHEREAS, the Sheriff deposits funds from the Lockdown Machine located at the Roberts County Jail in a separate bank account for fees collected at the jail; and

WHEREAS, Dawn Sattler-Roberts County Auditor retired on June 30, 2022 before her term ended on March 1, 2023.

WHEREAS, Kristi Fritz was appointed to fulfill the term as Roberts County Auditor on July 1, 2022. Kristi Fritz will begin her elected term as Roberts County Auditor on March 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Roberts County Sheriff Tyler Appel will sign a new signature card at the First Savings Bank and Kristi Fritz-Roberts County Auditor will also appear on the signature card.

Dated this 16th day of August, 2022 at Sisseton, South Dakota.

ATTEST: Kristi Fritz-Roberts County Auditor Dennis Jensen-Commissioner Chairman

Motion by Zempel, seconded by Johnston to approve the following resolution, motion carried.

RESOLUTION 2022-38
Roberts County Treasurer Account

WHEREAS, the County Auditor maintains the financial statements of Roberts County; and Roberts County Treasurer collects property taxes and fees from several sources and deposits funds in the Roberts County Treasurer Accounts; and

WHEREAS, Dawn Sattler-Roberts County Auditor retired on June 30, 2022 and Janet Fryer retired on July 27, 2022 they should be removed as signers on all Roberts County Treasurer accounts;

WHEREAS, Mollie Kent was hired in the Auditor's office on July 6, 2022 and Victoria Schaunaman was hired in the Treasurer's office on August 8, 2022;

NOW, THEREFORE, BE IT RESOLVED, that Mollie Kent, Deputy Auditor and Victoria Schaunaman, Deputy Treasurer will be added with signing authority on all Roberts County Treasurer accounts.

Dated this 16th day of August, 2022 at Sisseton, South Dakota.

ATTEST: Kristi Fritz-Roberts County Auditor Dennis Jensen-Commissioner Chairman

EXECUTIVE SESSION

Motion by Vergeldt, seconded by Johnston to convene into Executive Session at 9:50 to discuss personnel pursuant to SDCL 1-25-2(1). Motion carried. Jensen declared meeting back into regular session at 10:35.

HIGHWAY

Pat Stickland met with the Commissioners discussed the 5 Year Bridge Plan.

Stickland submitted an Application for Occupancy on Right of Way of County Highways for Riverview LLP for 8" steel transfer pipe w/caps under Co Rd 3 Section 8&9-128-52 and 9&4-128-52. Motion by Vergeldt, seconded by Zempel to approve application. All vote aye, Motion carried.

LANDFILL

Jamie Dahl met with the Commissioners to discuss receivables as of 8/16/22, the upcoming inspection by the Dept of Agriculture and Natural Resources and moving forward with the opening of a future cell.

AUDITOR'S ACCOUNT WITH TREASURER

Motion by Zempel, seconded by Johnston to approve the Auditor's Account with Treasurer for July 31, 2022-motion carried:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of May 31, 2022.

Total amount of deposits	2,649,419.07	Money Market Savings	5,563,902.44
Total amount of cash	1,000.00	Certificates of Deposit	311,527.55
Itemized list	298.77	Reg Deeds/Landfill	873,372.76
		TOTAL CASH ASSETS	9,399,520.59

General Ledger Cash Balance by Funds

General Fund	4,415,982.89
Special Revenue/Rd & Bridge	911,468.28
Rr & Br Restricted	167,737.72
911 Telephone	18,433.58
Emergency Mgmt	-23,351.13
Domestic Abuse	355.04
Courthouse Bldg	31.78
24/7 Sobriety	22,990.20
Modernization/Preservation	40,016.60
American Rescue Plan (ARP)	679,769.61
Rural Access Infrastructure	282,333.61
Debt Service/Jail Bond	361,714.06
Enterprise Fund/Landfill	1,201,335.40
Restricted	872,607.16
Trust & Agency	448,424.80
(schools/62,719.60 twps/70,125.03 towns/26,180.31)	
TOTAL GENERAL LEDGER CASH	9,399,520.59

SHERIFF

Tyler Appel-Sheriff met with the Commissioners and submitted prisoner count of 71. Discussed repairs needed for the generator and the possibility of making hourly employees a non-exempt salaried employee.

EXECUTIVE SESSION

Motion by Johnston, seconded by Vergeldt to convene into Executive Session at 11:40 to discuss personnel pursuant to SDCL 1-25-2(1). Motion carried. Jensen declared meeting back into regular session at 12:00.

2023 Budget

Discussion and reviewed the 2023 Provisional Budget.

PERSONNEL POLICY CHANGE

Motion by Zempel, seconded by Vergeldt to change Chapter 3 Page 24 - Drug and Alcohol Testing to read "All new employees shall be subject to a pre-employment drug and alcohol test prior to employment." All voted aye, motion carried.

OTHER

Motion by Johnston, seconded by Vergeldt to accept the resignation of Shari Gamber-Director of Equalization effective August 26, 2022. All voted aye, motion carried.

CLAIMS

Motion by Zempel, seconded by Vergeldt to pay the following claims-motion carried:
GENERAL FUND - Legal Service/Clerk of Courts 1805.06, Payroll Draw Down/Trevor Mishler 115.00, Total 1920.06; COURT APP ATTY-Prof Services/Delaney Nielsen & Sannes 381.15, Total 381.15; GOV BLDG-Repairs/Keller Repair 144.90, Office Peeps 71.43, Total 216.33; VETERAN SERV - Travel & Conf/Kim Schroeder 94.00, Total 94.00; SHERIFF-Supplies & Mat/Advanced Graphics 90.00, CHS 3489.01, First Call Auto Parts 64.81, Wex Bank 1609.87, Repairs & Maint/First Call Auto Parts 80.55, Total 5334.24; JAIL-Care of Prisoner/Brown Co Sheriff 698.76, Dept of Health 3625.00, Dollar General 51.50, Lewis Drug 881.35, Pennington Co Sheriff 361.62, Precision Kiosk Tech 8100.00, Reliance Telephone 1190.00, Summit Food 4461.32, Repairs & Maint/Thompson Mechanical 9248.85, Total 28618.40; MENTALLY ILL - Services/Grant Co Auditor 411.70, Redfield/State Dept of Revenue 60.00, Total 471.70; COUNTY FAIR-Travel & Conf/Nick Blaske 45.00, Susan Busk 66.00, Amy Currence 53.40, Allison Dockter 70.20, Ann Erickson 62.64, Mike Grann 106.32, Michelle Greseth 46.26, Cory Grimsrud 90.00, Lindsey Hanson 51.30, Teri Heitmann 70.12, Darla Loeschke

94.56, Ashley Peterson 49.20, Linda Quade 74.40, Justin Ringcob 122.28, Kay Solberg 95.40, Julie Symens 49.20, Supplies & Mat/Rosholt Review 43.50, Sisseton Courier 58.00, Total 1247.78; EXTENSION-Supplies & Mat/Aramark 87.20, Century Bus Prods 73.21, Rentals/Century Bus Prod 118.58, Total 278.99; WEED - Supplies & Mat/Jemms Fuel Max 620.02, Utilities/Ottertail Power 20.20, Total 640.22; LANDFILL-Supplies/Thelin Auto 52.73, Repairs & Maint/Goodhart Excavating 700.00, Total 752.73. REG OF DEEDS - Fees/Sd Dept of Revenue 840.00, DELINQUENT TAX PMT - 78.88, Total 78.88; STATE MOTOR VEH -Motor Veh Fund/SD Dept of Revenue 193781.32, Total 193781.32; SALES TAX - Due to State/SD Dept of Revenue 1003.16, Total 1003.16; M&P FLOW THRU - SD Assoc of Co Officials 348.00, Total 348.00; Payroll: Road & Bridge 25910.22, Landfill 11934.00, Total 37844.22. TOTAL 273851.18

ADJOURN

Motion by Vergeldt, seconded by Johnston to adjourn until Tuesday, August 23, 2022. Motion carried. Adjourned at 1:50.