

The Roberts County Commissioners met in regular session with Don Carlson, Dennis Jensen, Faye Johnston, Tom Vergeldt and Tim Zempel present. Chairman Jensen presiding. Jason Deutsch-Sisseton Courier livestream.

The Pledge of Allegiance was recited.

Motion by Carlson, seconded by Vergeldt to approve the agenda as presented and the December 21, 2021 minutes. Motion carried.

PUBLIC COMMENT

Jensen called for public comment. Brent Hoffman-Grant Roberts Rural Water appeared for public comment. Hoffman presented upcoming projects in Roberts County and inquired if the Commissioners were willing to help fund these projects with American Rescue Plan (ARP) funds that Roberts County received. No decision made today.

STATES ATTORNEY

Dylan Kirchmeier met with Commissioners. Kirchmeier reported his office has handled over 1,000 cases in 2021.

HIGHWAY

Pat Stickland met with the Commissioners.

Stickland discussed account balance at the end of 2021.

SHERIFF

Tyler Appel met with Commissioners and submitted total inmates 63.

Appel discussed a quote for commercial wash machine and dryer.

Time was spent discussing 2022 wages.

SNOW DAY CLOSING

Discussion took place regarding how to handle closures due to weather. After discussion, Commissioners agreed to follow Employee Handbook.

PURCHASE ORDER

Motion by Zempel, seconded by Carlson to approve purchase order for Extension Office for Thunderbolt Dock & computer monitor for \$590.00. Motion carried.

AUTOMATIC SUPPLEMENT/COVID FUNDS

Motion by Zempel, seconded by Carlson to approve the following Automatic Supplements to the following wages for 2021 bonuses due to reimbursement from COVID funds: Auditor Office-\$3,409.50/Treasurer Office-\$3,409.50/State's Attorney Office-\$3,409.50/Government Bldg-\$1,136.50/Director of Equal Office-\$4,516.00/Register of Deeds Office-\$2,273.00/Veteran Service Office-\$1,136.50/Sheriff Staff-\$11,405.00/Jail Staff-\$26,826.00/Dispatch Staff-\$9,092.00/Juvenile Det Office-\$2,273.00/Nurse Office-\$1,136.50/WIC Office-\$1,136.50/Extension Office-\$1,106.50/Weed Department-\$4,306.00/Highway Department-\$14,774.50/911 Staff-\$2,273.00/Emergency Management Office-\$1,076.50/24/7 Program Staff-\$2,213.00/Landfill Staff-\$6,759.00 for Total of \$103,668. Courthouse-new furnace-air conditioning (Annex Building) \$25,248.74. Grand total \$128,916.74. Motion carried.

CASH TRANSFERS

Motion by Zempel, seconded by Carlson to transfer \$93,500 from General Fund to the following: \$83,000 to 911 Cash/\$10,500 to Emergency Management Cash. Motion carried.

HIGHWAY SUPPLEMENT/CASH TRANSFER

Motion by Zempel, seconded by Carlson to transfer \$985.55 from Highway Special Bridge Cash to Highway Cash Fund and supplement Highway Budget-Special Bridge Fund for \$3,942.19 due to reimbursement from SD DOT Special Bridge Fund. Motion carried.

CONTINGENCY FUND TRANSFERS

Motion by Zempel, seconded by Carlson to approve Contingency Transfers to the following budgets: Election \$353.00, Auditor \$379.00, Coroner \$5,875.00, Sheriff \$46,500.00, Dispatchers \$16,850.00, Mental Health \$907.00, Weed \$24,900.00, Due to fiscal agent \$100.00, 911 fund \$9,150.00. Total \$105,014.00.

AUTOMATIC SUPPLEMENT

Motion by Zempel, seconded by Carlson to approve the following Automatic Supplements: Director of Equalization \$4,630 due to GIS subscription revenue, Sheriff Budget \$8,023.85 due to grant received, Cat Poor \$300.00 due to reimbursement, TIF #2 \$165,000 due to taxes collected, ARPA Fund \$2,000 due to funds received, Rural Access due to fund received. Total \$180,268.79. Motion carried.

COURTHOUSE BUILDING CASH TRANSFER

Motion by Vergeldt, seconded by Zempel to transfer \$61,257.14 from Courthouse Building Fund (balance) to General Fund Cash to close Courthouse Building Fund account per SD Legislative Audit. Motion carried.

LANDFILL CASH TRANSFER

Motion by Carlson, seconded by Zempel to transfer \$141,385.29 from Landfill Cash Fund to Restricted Landfill Cash to cover for Landfill Closure-Post Closure per DANR (Department of Agriculture and Natural Resources). Motion carried.

CLAIMS

Motion by Zempel, seconded by Vergeltdt to pay the following claims-motion carried:
COMMISSIONERS-Prof Services/SD Legislative Audit 2737.50, Total 2737.50; JUDICIAL-Witness Fee/Nicole Wanna 20.00, Total 20.00; AUDITOR-Repairs & Maint/Executive Mgmt Finance 39.75, Total 39.75; STATES ATTORNEY-Rental/Xerox 67.24, Supplies & Mat/Xerox 97.04, Total 164.28; COURT APPT ATTY-Prof Services/Delaney Nielsen & Sannes 415.80, Zylstra Investigations 1480.00, Total 1895.80; GOV BUILDING-Supplies & Mat/Keller Repair 117.90, Total 117.90; SHERIFF-Travel & Conf/Cardmember Serv 380.16, Supplies & Materials/CHS 1568.94, Eite Signs & Graphics 500.00, Total 2449.10; JAIL-Care of Prisoner/Bob Barker Co 21.04, FedEx 38.07, Summit Food Serv 6613.54, Total 6672.65; CORONER-Prof Fees/Sanford Health 2340.00, Total 2340.00; EXTENSION-Supplies & Material/Jill Pistorius 1081.95, Lauren Sankey 119.40, Sisseton Courier 442.66, Total 1644.01; HWY & BRIDGE-Supplies & Materials/CHS 752.49, Equipment Blades Inc 7080.00, Midstates Equipment 24999.56, Team Laboratory Chemical 2618.00, Twin Valley Tire 76.98, VIG Lumber 21299.86, Repairs/Northern Truck Equip 203.50, RDO Equipment 253.49, SD Dept of Transportation 2351.02, Transource Equip 90.03, Twin Valley Tire 16134.99, Utilities/Venture Comm 217.74, Verizon 54.58, Total 76132.24; 24/7 SOBRIETY-Supplies/First Savings Bank 20.00, Total 20.00; LANDFILL-Repairs & Maint/Amped Elect 5835.21, Brus Fencing 1860.00, Supplies/Amped Elect 100.17, Brus Fencing 37.20, Cardmember Serv 5023.00, Twin Valley Tire 22.49, Vig Lumber 2829.45, M&G Farm 62000.00, Utilities/BDM Rural Water 42.70, Prof Fees/Geotek Engineering 4887.00, Total 82637.22, SHERIFF AGENCY FUND-Gun Permits/SD Sec of State 21.00, Total 21.00. TOTAL CLAIMS 176891.45

ADJOURN

Motion by Carlson, seconded by Johnston to adjourn until Tuesday, January 4, 2022. Motion carried. Adjourned at 12:36.