

The Roberts County Commissioners met in regular session with Don Carlson, Dennis Jensen, Faye Johnston, Tim Zempel and Tom Vergeldt present. Chairman Jensen presiding.

The Pledge of Allegiance was recited.

Motion by Johnston, seconded by Zempel to approve the agenda as presented and the January 21, 2020 minutes. Motion carried.

PUBLIC COMMENT

Jensen called for public comment. Jensen discussed the meeting he and Auditor Sattler attended last night with the 4-H leaders pertaining to the MOU between Roberts County and 4-H Leaders and the proposed Liquor Policy for use at 4-H Building.

EMERGENCY MANAGER

Jim Pearson met with Commissioners and discussed preparedness for potential flooding this spring. A list of necessary items will be prepared.

VETERAN SERVICE

Angela Beacom met with Commissioners and received two quotes for new computer as follows: Advance Technologies Inc (ATI)-Milbank \$1,134.98 and Connecting Point-Watertown \$1,904.22. After discussion, motion by Zempel, seconded by Vergeldt to approve quote from ATI. Motion carried.

The Veteran Service report for December was submitted.

STATES ATTORNEY

Kay Nikolas met with Commissioners and discussed county concerns.

HIGHWAY

Pat Stickland met with Commissioners and discussed equipment breakdowns.

Stickland discussed a public nuisance situation along county highway which he will visit with Sheriff.

Stickland is working on 2020 Project List.

SHERIFF

Barry Hillestad and Janessa Miller met with Commissioners and submitted total inmates 55.

Hillestad discussed Equipment Grant for 24/7 Program and 2020 Sobriety Program Staffing Grant was approved and a check was received for \$12,320.00.

Motion by Carlson, seconded by Johnston to pay necessary expenses for Deb Foltz and Shaundra Lesnar to attend Sex Offender Conference in Deadwood on April 20 & 21. Motion carried.

Hillestad discussed new motor was installed in Commercial dryer. Hillestad looked at new wash machine to replace apartment sized one no longer working. After discussion, motion by Zempel, seconded by Carlson to approve purchase from Hannasch Appliance for \$439. Motion carried.

Miller discussed looking into a SAM's membership in order to purchase items when needed.

Miller discussed Homeland Security Grant application for equipment she is working on.

Miller discussed the need for new chairs in areas at the jail. After discussion, Commissioners gave OK for Miller to purchase chairs within a certain price range.

Miller discussed CPR Certification for jail employees.

REGISTER OF DEEDS

Jay Tasa met with Commissioners and discussed upgrading his computer to Windows 10.

EMPLOYEE HANDBOOK REVISIONS

Motion by Johnston, seconded by Carlson to make revisions to Employee Handbook which is on file at the Auditor's Office. Motion carried.

FIRST DISTRICT PLANNING

Todd Kays and Shari Gamber-Director of Equalization met with Commissioners for Public Hearing. Motion by Carlson, seconded by Vergeldt to adjourn as a Board of County Commissioners and convene as a Board of Adjustment at 1:08. Motion carried.

Motion by Vergeldt, seconded by Zempel to return to regular meeting. Motion carried.

Kays spent time reviewing the 2019 First District Annual Report and 2019 Roberts County Activities.

WAGE SCALE/ANNUAL SALARIES

Motion by Vergeldt, seconded by Carlson to approve the 2020 Wage Scale (on file at the Auditor's Office) and Annual Salaries (attached). Motion carried.

CLAIMS

Motion by Zempel, seconded by Johnston to pay the following claims-motion carried:
COMMISSIONER-Unemployment Comp/Reemployment Assistance 19.06 Total 19.06; JUDICIAL-
Transcripts/Patricia Hartsel RPR 27.20 Witness Rental/Cody Seaboy 383.72
Supplies/Thompson Reuters 614.03 Total 1,024.95; AUDITOR-Supplies/Executive MGMT Finance
29.00, Ultra Inc. 1005.00, Valley Office Supply 394.48 Unemployment Comp/Reemployment
Assistance Div 39.41 Utilities/Venture 89.97 Total 1,557.86; TREASURER-Unemployment
Comp/Reemployment Assistance 5.26 Utilities/Venture 102.98 Total 108.24; STATES ATTORNEY-
Unemployment Comp/Reemployment Assistance Div 32.86 Travel & Conf/SD States Attorney
Assoc 894.00 Utilities/Venture 179.89 Total 1,106.75; COURT APP ATTORNEY-Professional
Services/Delaney 1,795.50, Richardson 2,525.80 Total 4,321.30; GOV BUILDING-
Supplies/Brewster 16.99, Cardmember Service 401.85, Mebulbs 638.68, Momar Inc 168.31
Rentals/Venture 87.75 Repairs/Venture Comm 100.00 Total 1,413.58; DIR OF EQUAL-
Utilities/Venture 130.50 Total 130.50; REG OF DEEDS-Supplies/McLeods Printing 313.57
Unemployment Comp/Reemployment Assistance Div 6.26 Utilities/Venture Comm 94.51 Total
414.34; VETERAN SERVICE-Utilities/Venture 94.85 Total 94.85; SHERIFF-Supplies/Amazon
205.77, Mid States organized crime 100.00, SD Sheriff Ass'n 804.47, Stillson Serv 65.40,
UPS 56.97, Wex Bank 3,101.37 Utilities/Centurylink 508.52 Unemployment Comp/Reemployment
Assistance Div 26.80 Repairs/Zuercher Tech 9,291.32 Total 14,160.62; JAIL-Supplies/Amazon
63.06, Cardmember Service 594.72 Grant Roberts Ambulance 265.00, Reliance Telephone
2,923.75, See The Trainer 225.00, Summit Food Service 1,133.42 & 5,813.13 Repairs/Doug
Hamm Plumbing 425.00, Sisseton Automotive 88.64, Thompson Mechanical 1,516.86, Zuercher
Tech 9,291.31 Unemployment/Reemployment Assistance Div 322.43 & 28.87 Due to Fiscal
Agent/US Bank 600.00 Utilities/Venture 1,177.51 Total 24,468.70; DISPATCHERS-
Unemployment/Reemployment Assistance Div 47.99 Total 47.99; WIC-Unemployment/Reemployment
Assistance Div 48.38 Total 48.38; MENTALLY ILL-Mental Ill Services/Delaney 150.00, Mark
Katterhagen 15.00, Lucy Lewno 166.50, Lincoln County 60.00, Darcy Lockwood 15.00, Yankton
County 177.00 & 50.00 Total 633.50; 4H BUILDING-Utilities/Ottertail 379.36 Total 379.36;
EXTENSION-Supplies/Century Business Products 30.80, Office Peeps 24.95, Ultra Inc
3,120.00 Utilities/Venture 129.87 Total 3,305.62; WEED-Utilities/Ottertail 23.44, Venture
46.79 Unemployment/Reemployment Assistance Div 13.02 Total 83.25; HWY & BRIDGE-
Supplies/Ameripride 58.19, Locators & Supplies 253.17, Tri State Building 26.58
Repairs/Boyer Trucks 3,338.58, Butler Machine 7.08, Hortness Implement 955.62, Inland
Truck Parts 3,133.67, John Deere 545.68, Little Falls Machinery 2,074.07, Transource
Equipment 1,668.08, Wallwork Truck Center 43.24 Utilities/Dakota Waste 75.00, Ottertail
543.24, Venture 212.88, Verizon 63.45 Unemployment/Reemployment Assistance Div 58.79
Rentals/Xerox 138.77 Total 13,196.09; 911 TELEPHONE-Unemployment/Reemployment Assistance
Div 3.67 Utilities/Venture 749.80 Total 753.47; EMERGENCY MANAGEMENT-Travel & Conf/Jim
Pearson 100.08 Unemployment/Reemployment Assistance Div 18.48 Utilities/Venture 224.17
Total 342.73 ; LANDFILL-Supplies/Butler Machine 3,463.61 Repairs/Cardmember Service
161.92 Utilities/CHS 826.28, Venture 115.40 Professional Fees/Geotek Engineering 6,194.00
Unemployment/Reemployment Assistance Div 64.44 Total 10,825.65; SHERIFF AGENCY FUND-SD
Secretary of State 7.00 Total 7.00; SALES TAX-SD Dept of Revenue 1,700.28 Total 1,700.28
HEALTH INS-Employee Reimb 2,068.65 GRAND TOTAL 82,212.72

ADJOURN

Motion by Zempel, seconded by Johnston to adjourn until February 4, 2020. Motion
carried. Adjourned at 3:45.