

Zoning Department  
411 2<sup>nd</sup> Ave E  
Sisseton, SD 57262  
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605.698.5036

## Roberts County Building/Use Permit Application

Date: \_\_\_\_\_

Permit Number \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
(If different than Applicant) (If different than Applicant)

Owner's Address \_\_\_\_\_  
(If different than Applicant)

Development Site Legal Description: \_\_\_\_\_

Development Site Parcel/Record Number: \_\_\_\_\_

Development Site Street Address: \_\_\_\_\_

Existing Zoning Designation: \_\_\_\_\_

Type of Application (Check All That Apply)

\_\_\_\_\_ New Structure      \_\_\_\_\_ Alteration/Addition      \_\_\_\_\_ Accessory Building      \_\_\_\_\_ Moving

\_\_\_\_\_ Demolition      \_\_\_\_\_ Excavation      \_\_\_\_\_ Grain Bin (Diameter \_\_\_\_\_ Height \_\_\_\_\_)

New Structure Size (L x W x H) \_\_\_\_\_ Foundation Type \_\_\_\_\_

Lot Area \_\_\_\_\_ Roofing Material \_\_\_\_\_ Heating System \_\_\_\_\_

Basement Area: None \_\_\_\_\_ Partial \_\_\_\_\_ Full \_\_\_\_\_

Type of Siding \_\_\_\_\_ Estimated Project Construction Cost (including labor): \_\_\_\_\_

### Required Application Submissions

- Residential Development in the Agricultural Zone - Documentation showing that the building site meets the minimum lot requirement of three (3) acres.
- Residential Development in the Lake Front Zone - Documentation showing that the building site meets the minimum lot requirement of 20,000 square feet (unless lot of record).
- Development in Commercial/Industrial Zoning District - Documentation showing that the building site meets the minimum lot requirement of five (5) acres (unless lot of record)
- Residential Home if applicable Right to Farm Notice Covenant or CAFO Waiver
- Development site meets setback requirements
- Moved in Buildings - Signatures as required in Section 1617 of Roberts County Zoning Ordinance.
- Letter or estimate from installer of the private sewage system stating that said system will be or was constructed to South Dakota Department of Environment and Natural Resources Administrative Rule 74:53:01.
- Acknowledgment permits for electrical and plumbing work are to be obtained from the State of South Dakota

- A sketch of the proposed property, showing the following, shall accompany this application:
  1. North Direction
  2. Dimension of Proposed Structure
  3. Street Names
  4. Location of Proposed Structure on Lot
  5. Dimension and Location of Existing Buildings on Site
  6. Front and Side Yard Setbacks
  7. Other Information as May be Required

**Site Sketch**

I hereby certify that I have read and examined this application and know the information contained herein to be true and correct. Further, it is hereby agreed between the undersigned, as owner, his agent or servant, and Roberts County that for and in consideration of the premises and the permit to construct, erect, alter, install, move, excavate, and the occupancy of the structure as above described, to be issued and granted by the Zoning Officer, that the work thereon will be done in accordance with the description herein set forth in this statement, and as more fully described in the specifications and plans herewith filed; and it is further agreed to construct, erect, alter, install, move, excavate, and occupy in strict compliance with the ordinances of Roberts County and to obey any and all lawful orders of the Zoning Officer and all State Laws and regulations relating to construction, alteration, repairs, removal, safety and regulations pertaining to construction and installation of a sanitary sewage disposal system. This permit is revocable for cause. The permit shall become void unless substantial progress has been made within six (6) months from the date of issuance. If completion date is beyond one (1) year, the reason for the delay must be submitted to the Board of Adjustment and a request for extension made.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR    DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT    DATE

\_\_\_\_\_  
SIGNATURE OF OWNER    DATE

Permit issued this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Roberts County Zoning Officer

**FOR OFFICIAL USE ONLY**

**Fee Paid:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit Issued:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit Expires:** \_\_\_\_\_

**Reasons For Denying Permit:**