

The Roberts County Commissioners met at 9:00 am in regular session with Tom Vergeldt, Don Carlson, Faye Johnston, Tim Zempel and Kristi Fritz present. Jenn Spencer-Sisseton Courier livestream. Chairman Vergeldt presiding. Vergeldt called the meeting to order and led the pledge of allegiance.

2024 REORGANIZATION

The Commissioners reorganized for 2024 as follows: Motion by Carlson, seconded by Zempel to nominate Tom Vergeldt as Chairman-motion by Johnston, seconded by Zempel for nominations to cease-motion carried unanimously; motion by Carlson, seconded by Johnston to nominate Tim Zempel as Vice Chairman-motion by Johnston, seconded by Carlson for nominations to cease-motion carried unanimously; motion by Zempel, seconded by Carlson to adopt the following-motion carried: set official newspapers and chattel mortgage sales: Sisseton Courier, Rosholt Review and Wilmot Enterprise; chattel Mortgage Sales: Courthouse steps or rotunda; Zempel-Weed liaison member; Vergeldt-Commissioner liaison member to the Extension Board. Any out of county meetings will be paid \$25.00 per half day meeting and \$50.00 per whole day meeting for and mileage allowance @.51; motion by Carlson, seconded by Johnston to adopt the following, motion carried: Vergeldt-GROW SD; Carlson (board Member and Jensen (Private Sector member)-First Planning District; Johnston & Carlson-oversee landfill operations; Carlson & Zempel-911 Board/Law Enforcement Committee; Election workers \$15.00 per hour; Planning and Zoning-County Commissioners/Planning and Zoning meetings will be held on the third Tuesday of each month and the first Tuesday of each month if needed/Commissioners and the Planning & Zoning Administrator will not charge if the meetings are held on the days when the Commissioners are in session; Coroner fees \$250 per call. Motion by Zempel, seconded by Carlson to increase the Commissioner salary at \$930 per month with the Chairman receiving \$1030 per month plus mileage \$.51 per mile. Burial rates remaining the same as last year: \$4,100 (no additional costs) plus up to \$550.00 for opening & closing (billed by grave digger).

MINUTES/AGENDA

Motion by Johnston, seconded by Carlson to approve the agenda and minutes of the December 26, 2023 minutes as amended. All voted aye, motion carried.

PUBLIC COMMENT

There was no public comment.

STATES ATTORNEY

Dylan Kirchmeier presented a review of his 2023 case load. Also, the Court Security Grant - Kraig Archer had presented at the December 19<sup>th</sup> meeting.

HIGHWAY

Pat Stickland-Highway Supt. and Tammy Johnson met with the Commissioners and discussed some concerns they had with TimeClock Plus. Johnson asked the Commissioners to adopt a policy relinquishing herself from liability when making corrections to an employee's timecard (punches ins/outs) and to be solely on the County. Commissioners will adopt this policy to include all those with authority to make corrections.

The laptop the Highway dept intending to use for TimeClock Plus needs to be replaced as it is old and unsupported. Motion by Zempel, seconded by Carlson to authorize the Highway Dept to purchase a new laptop. All voted aye, motion carried.

Stickland also mentioned that he needs to be reappointed every two years. Motion by Carlson, seconded by Johnston to reappoint Pat Stickland as Highway Supt. for the next two years (1/1/24 thru 12/31/25). All voted aye, motion carried.

The 2 precast box culverts on County Rd #26 (Federal Aid Route location #6277) have been installed and work almost completed. The work on this particular project is 100% reimbursed from the state. Motion by Zempel, seconded by Carlson to pay Bates Construction Co. \$153,165.50 for installation of these two particular box culverts. All voted aye, motion carried.

FUEL QUOTES

Fuel quotes were submitted as follows: CHS-Landfill #1 diesel 3.19 New Effington shop #1 diesel 3.19, Sisseton Shop Ethanol 2.54, Summit Shop #1 Diesel 3.19; BAUS OIL-Landfill #1 diesel 3.28, New Effington shop #1 diesel 3.28, Summit shop #1 diesel 3.49, Sisseton Shop Ethanol 2.57. Motion by Zempel, seconded by Carlson to accept low quotes of CHS for Diesel #1 (Landfill, New Effington and Summit Shop) 3.19 and Ethanol-Sisseton Shop 2.54. All voted aye, motion carried.

SHERIFF

Trevor Mishler-Deputy Sheriff presented a prisoner count of 72. Mishler also discussed the Homeland Security Grant which will become available in 2024 as well as the Cops Grant for which Roberts County has been awarded \$125,000 to be spread out over the next five years.

EXECUTIVE SESSION

Motion by Carlson, seconded by Zempel to convene into executive session at 10:47 am discuss personnel pursuant to SDCL 1-25-2(1). Chairman Vergeldt declared back into regular session at 11:38 am.

Motion by Carlson, seconded by Zempel to approve the hiring an additional deputy due to receiving another COPS grant. All voted aye, motion carried.

COURTHOUSE DEPARTMENT HEADS

Jay Tasa-Register of Deeds, Mark Moen-Treasurer, Nick Heinecke-Director of Equalization and Kristi Fritz-Auditor met with the county Commissioners.

EXECUTIVE SESSION

Motion by Johnston, seconded by Carlson to convene into executive session at 11:45 am discuss personnel pursuant to SDCL 1-25-2(1). Chairman Vergeldt declared back into regular session at 12:08 pm.

ANNUAL SALARIES

Motion by Johnston, seconded by Carlson to approve the following annual salaries for 2024. All voted aye, motion carried.

PERSONNEL POLICY

Motion by Johnston, seconded by Zempel to eliminate future longevity pay increases for Roberts County employees with the exception of the Highway Department effective January 1, 2024. All voted aye, motion carried.

RESOLUTION 2024-01

Motion by Zempel, seconded by Carlson to approve the following resolution. All voted aye, motion carried.

RESOLUTION 2024-01

We, the Board of Roberts County Commissioners, in accordance with SDCL 4-5-8 do hereby authorize Mark Moen, Roberts County Treasurer, to invest County funds to gain maximum interest.

Dated at Sisseton, South Dakota this 2nd day of January, 2024.

Board of County Commissioners

Tom Vergeldt, Chairman

ATTEST: Kristi Fritz, Auditor

CLAIMS

Motion by Zempel, seconded by Carlson to pay the following claims: GOV BLDG-Other/First Savings Bank 37.90, Repairs & Maint/Matthew Moen 109.48, Total 147.38; HIGHWAY & BRIDGE-Supplies & Mat/Vig Lumber 2711.73, Total 2711.73; DEL TAX-108.17, Total 108.47. PAYROLL-Commissioner 5926.91, Auditor 4866.03, Treasurer 8117.24, States Atty 10338.90, Gov Bldg 2175.07, Dir of Equal 9161.61, Reg of Deeds 4559.37, Veterans Serv 1353.26, Sheriff 22153.89, Jail 43860.68, Dispatch 18375.39, Juv Det 5028.26, Nurse 1591.80, WIC 1849.75, Extension 2032.57, Planning & Zoning 2243.14, Road & Bridge 33872.17, 911 Tele 5870.50, Emergency Mgmt 609.00, 24/7 2254.62, Landfill 12106.75; Total 198346.91 TOTAL 201314.19

ADJOURN

Motion by Johnston, seconded by Carlson to adjourn until Tuesday, January 9, 2023. All voted aye. Motion carried. Adjourned at 12:14 pm.