

The Roberts County Commissioners met at 9:00 am in regular session with Brian Heinecke, Faye Johnston, Ken Nelson, John Dabek, Joe Fritz and Kristi Fritz in attendance. Jason Deutsch-Sisseton Courier livestream. Chairman Heinecke presiding. Heinecke called the meeting to order and led the pledge of allegiance.

MINUTES/AGENDA

Motion by J Dabek, seconded by F Johnston to approve January 13, 2026, and January 20, 2026, agenda as written. All voted aye, motion carried.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Motion by J Dabek, seconded by K Nelson to convene into executive session for contractual pursuant to SDCL 1-25-2(3) at 9:01 am. All voted aye, motion carried. Chairman Heinecke declared the session out of contractual and into personnel pursuant to SDCL 1-25-2(1) at 9:29 am. Chairman Heinecke declared the meeting out of personnel and back into contractual pursuant to SDCL 1-25-2(3) at 9:57 am. Chairman Heinecke declared the meeting back into regular session at 10:05 am.

ANNUAL SALARIES

Correction to annual salaries - Royce Kutter hourly wage should have been listed as 21.53 rather than 21.78 and Emily Norman - Medical Support Assistant \$21.00 per hour was inadvertently omitted from publication.

LANDFILL

Alden Hayes-Landfill Mgr. and Leif Redinger-Helms & Assoc. met with the Board and discussed the Conditional Use permit needed for the landfill expansion and the permit amendment.

Motion by K Nelson, seconded by J Dabek to authorize the Chairman to sign the permit application and the Certificate of Applicant pursuant to SDCL 34A-6-74. All voted aye, motion carried.

PLATS/RESOLUTIONS

Motion by K Nelson, seconded by J Dabek to adopt the following resolution. All voted aye, motion carried.

RESOLUTION 2026-02

Be it resolved by the Board of County Commissioners of Roberts County, South Dakota, in regular session that the plat of Lay-Z-Day acres addition located in the SE1/4SE1/4 & S1/2NE1/4SE1/4 of Section 12, T127N, R50W of the 5<sup>th</sup> P.M. Roberts County, South Dakota be approved this 20th day of January 2026 in accordance with the provisions of SDCL 11-2-2 and all acts amendatory thereto.

Kristi Fritz-Roberts County Auditor

Brian Heinecke-Commissioner Chairman

DOMESTIC ABUSE

Motion by F Johnston, seconded by J Dabek to transfer \$40.80 from Domestic Abuse Fund to General Fund according to SDCL 25-10-16. All voted aye, motion carried.

PERSONNEL POLICY

Motion by J Dabek, seconded by F Johnston to make the following change to Funeral Leave page 46 "Emergency Leave: 1. Illness or death in family: Each employee shall be granted three (3) days of funeral leave with pay for a death in the immediate family. Each employee shall be granted the privilege of using the maximum of three (3) days sick leave to cover absences due to emergencies of illness, injury or death in the immediate family." To be effective January 20, 2026. All voted aye, motion carried.

LEGISLATIVE AUDIT

Matthew White- Auditor in Charge met with the Board and discussed the upcoming audit of 2023 and 2024. Motion by J Dabek, seconded by J Fritz to authorize Chairman to sign engagement letter with Legislative Audit for audit years 2023 and 2024. All voted aye, motion carried.

CLAIMS

Motion by J Dabek, seconded by J Fritz to pay the following claims: JUDICIAL-Supplies/Reserve Acct 320.00, Jury Fees 734.00, Total 1054.00; AUDITOR-Supplies/Reserve Acct 340.00, Xerox 31.86, Rental/Xerox 101.99, Total 473.85; TREASURER-Supplies/Reserve Acct 660.00, Xerox 8.18, Rental/Xerox 70.82, Total 739.00; STATES ATTY-Supplies/Reserve Acct 20.00, Xerox 82.28, Rental/Xerox 101.26, Total 203.54; COURT APP ATTY-Services/Computer Forensic Resources 390.00, Doody Law 1132.50, Green Roby Oviatt Cummings Law 2530.80, Mn Forensic Psych 7356.25, Mitch Vilhauer 1533.80, Total 12943.35; DIR OF

EQUALIZATION-Supplies/Reserve Acct 360.00, Total 360.00; REG OF DEEDS-Supplies/Reserve Acct 140.00, Xerox 12.96, Rental/Xerox 88.20, Total 241.16; VETERAN SERV-Supplies/Reserve Acct 20.00, Total 20.00; SHERIFF-Utilities/AT&T 659.41, Repairs/Fisher Towing 675.00, Travel/Flock Safety 12000.00, Repairs/Gateway Chev 13935.50, Mikes Alignment 2081.00, Supplies/Reserve Acct 100.00, Sioux Vllly Coop 2647.72, Wex Bank 105.58, Total 32204.21; JAIL-Repairs/CDJ Elect Plumb 1468.96, Utilities/CHS 1749.95, Rental/Dakota Waste 50.00, Care of Prisoner/Xerox 44.00, Total 3312.91; POOR-Cat Poor/Cahill Funeral Home 4000.00, Total 4000.00; NURSE-Supplies/Reserve Acct 20.00, Total 20.00; 4H BLDG-Utilities/CHS 817.89, Total 817.89; EXTENSION-Postage/Reserve Acct 20.00, Total 20.00; HWY & BRIDGE-Supplies/Advance Drainage 1392.95, CHS 960.68, Vestis 22.18, Prof Fee/SDACHS 600.00, Travel & Conf/SDACHS 200.00, Total 3175.81; EMERGENCY MGMT-Travel & Conf/Paige Schaunaman 130.00, Total 130.00; DOMESTIC ABUSE-Abuse/Wac'ang'a Inc 367.25, Total 367.25; 24/7-Supplies/Nationwide 50.00, Total 50.00; LANDFILL-Minor Equip/Exprolink 17644.90, Prof Fee/SD Dept of Ag & Nat Res 500.00, Total 18144.90. TOTAL 78277.87

ADJOURN

Motion by J Dabek, seconded by J Fritz to adjourn from regular session at 11:36 am until January 27. All voted aye, motion carried.